



United States
Department of
Agriculture

Natural
Resources
Conservation
Service

Getting Started

1.0

Web-based

Soil Survey

Schedule

Soil Survey Schedule Getting Started

Hotline Information

For Soil Survey Schedule support, contact the National Soil Survey Center Hotline:

NSSC Hotline	
Telephone:	402-437-5378 (Steve Speidel) 402-437-5379 (Tammy Cheever) 402-437-4001 (Secretary for Hotline)
E-mail:	hotline@nssc.nrcs.usda.gov
Mailing address:	NSSC, Federal Bldg., Room 152 100 Centennial Mall North Lincoln, NE 68508-3866
WWW address:	http://nasis.nrcs.usda.gov (NASIS site) http://ssschedul.e.nrcs.usda.gov (Soil Schedule Application)

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Preface

Welcome to the *Soil Survey Schedule Getting Started*, your guide to understanding, accessing, and learning Soil Survey Schedule (SSS).

In this book, you will learn how to access and use the web-based Soil Survey Schedule.

Conventions Used in this Manual

To help you learn SSS more efficiently, read the typographical conventions below that are used throughout this manual.

General conventions

- Bold text is used to show keystrokes, items selected from a menu or choice list, and words or characters you type while using the SSS program. For example:
Choose the **Data Entry** menu by clicking it with the left mouse button.
Click the **Help** button on the upper right of your toolbar.

Keyboard conventions

- The keys on your keyboard may not be labeled exactly as described in this manual.
- The **ENTER** key on some keyboards is labeled **RETURN**. In this manual, we use the **ENTER** key. For example:
Type **User ID** and press **ENTER**.

Acronyms

The following acronyms are used in the Soil Survey Schedule documentation:

- DU—Digitizing unit
- MLRA—Major Land Resource Area
- MO—MLRA Office
- NASIS—National Soil Information System
- NCGC—National Cartography and Geospatial Center
- NHQ—National Headquarters
- NSSC—National Soil Survey Center
- RO—Regional Office
- SSS—Soil Survey Schedule
- SSURGO—Soil Survey Geographic Database

Mouse conventions

If you have a mouse with multiple buttons, the left button is the primary mouse button unless you have configured it differently. Procedures that instruct you to click on an item imply the use of the primary button. If a procedure requires you to click one of the other mouse buttons, you will be explicitly instructed to do so.

Where to Find Additional Help

- *SSS Online Help* contains help topics organized by a table of contents that you can browse. Click any entry in the table of contents to view associated information.
- *NASIS Home Page* is a storehouse of valuable and current information related to versions of the NASIS software and the development efforts, including Soil Survey Schedule. The Home Page offers a convenient search function specific to NASIS information on the Web. Visit the Web Site at:
<http://nasis.nrcs.usda.gov>
- *Help Desk* support is available through the National Soil Survey Center hotline.

Updates to SSS Getting Started

As updates are made to the SSS software and to this manual, announcements of new features will be provided on the “What’s New” page of the application. Word and PDF documents will be available through the online help.

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Chapter 1 Understanding Soil Survey Schedule

What is SSS?

The Soil Survey Schedule is a soil survey program management tool for planning, managing, and tracking status, milestone events, and progress of the National Cooperative Soil Survey Program (NCSS). The web application of the SSS will provide access for digitizing units, National Cartographic Geospatial Center (NCGC) and National Headquarters (NHQ). It will also provide other authorized users access to reports on status and progress of the NCSS. Major Land Resource Area) MLRA Office (MO), State Office, and project office users will manage their portion of SSS in NASIS.

Relationship to the National Soil Information System (NASIS)

The Soil Survey Schedule records and reports information in the National Soil Information System (NASIS). When you request reports through SSS, the web information is retrieved from the centralized NASIS database at Fort Collins, Colorado.

Chapter 2 Using a web-based application

Supported browsers

Supported browsers include Netscape v4.0 and above and Microsoft Internet Explorer v4.0 and above. Both Netscape 4.x and Internet Explorer 4.x are cookie capable browsers that are free and can be downloaded from the respective web sites. (<http://www.netscape.com> or <http://www.microsoft.com>).

Browser basics

Browsers are accessed by clicking an icon on your computer desktop or by typing a command at the operating system.

When you start your browser, it will open to a default page set in your browser preferences. The screen below shows the ITC home page in the Netscape browser. Both Netscape and Microsoft IE browsers allow you to customize your display. The display below shows four toolbars. You can choose to hide or display any of the toolbars. Whichever browser you are using, you should take a few minutes to learn the options available to you. This document covers only the basic steps you need to take to set up your browser for the SSS application.

Click **Edit**, then **Preferences** to begin setting up your browser for the SSS application in Netscape. Click **View**, **Internet Options**, **Advanced** to begin set up in Microsoft IE.

Type <http://sssschedule.nrcs.usda.gov/> then press Enter to start the SSS application.



Browser toolbars display options

Position your mouse cursor on the vertical or horizontal scroll bar and slide your mouse to view areas that are not visible in the window.

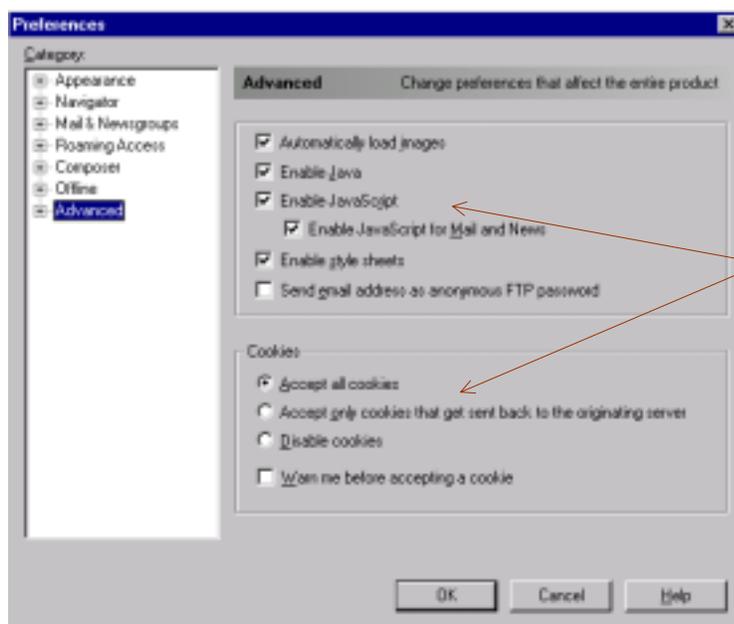
Setting up your browser for Soil Survey Schedule

The Soil Survey application uses cookies and JavaScript. Your browser must have these features enabled.

A cookie is a text-only string stored in the memory of an internet browser. This string contains the domain, path, lifetime, and values of variables set by a web application. Cookies allow the Soil Survey Schedule application to better manage your login session. The string is saved for future visits to the website.

To enable cookies and JavaScript in Netscape:

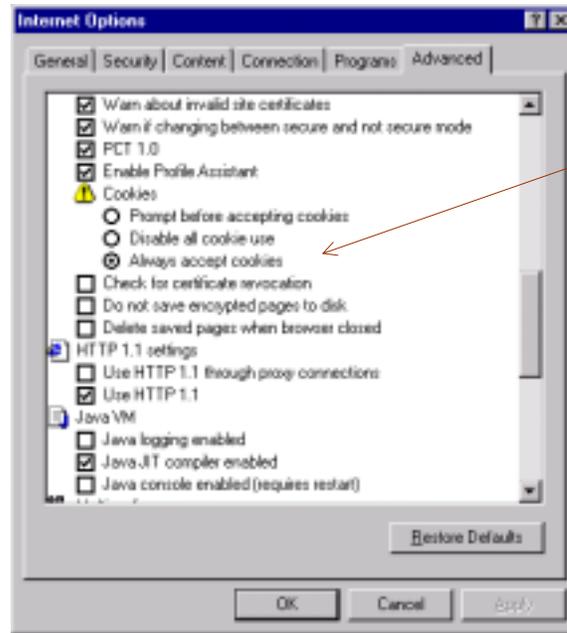
1. On the Netscape toolbar, click **Edit**, then **Preferences**.
2. Within **Preferences**, click the **Advanced** tab.
3. Checkmark the boxes to enable JavaScript and accept cookies.



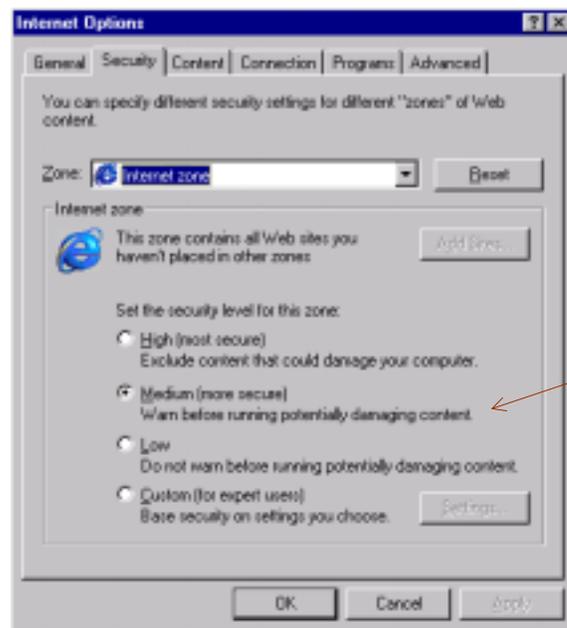
Enable
JavaScript
and accept
cookies

To enable cookies and Javascript in Internet Explorer:

1. On the IE toolbar, click **View**, then **Internet Options**.
2. From the Internet Options, click the **Advanced** tab.
3. Checkmark the box to accept cookies.



4. Click the **Security** tab.

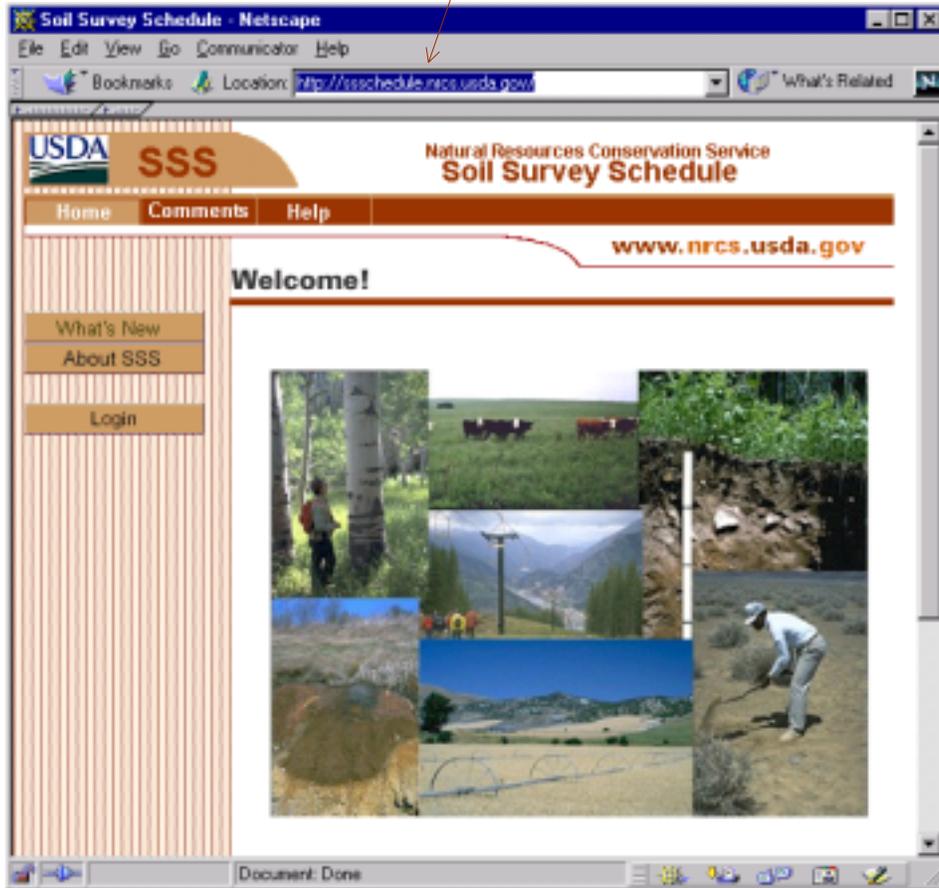


Note: Selection of a predefined security level (high, medium, or low) enables JavaScript. If you are using a custom security level, click the **Settings** button and select **Enable** under the Active Scripting Category.

Accessing the SSS home page

Once your browser is set up, type the Soil Survey Schedule URL: <http://ssschedule.nrcs.usda.gov/> in the location box and press enter to access the SSS application home page.

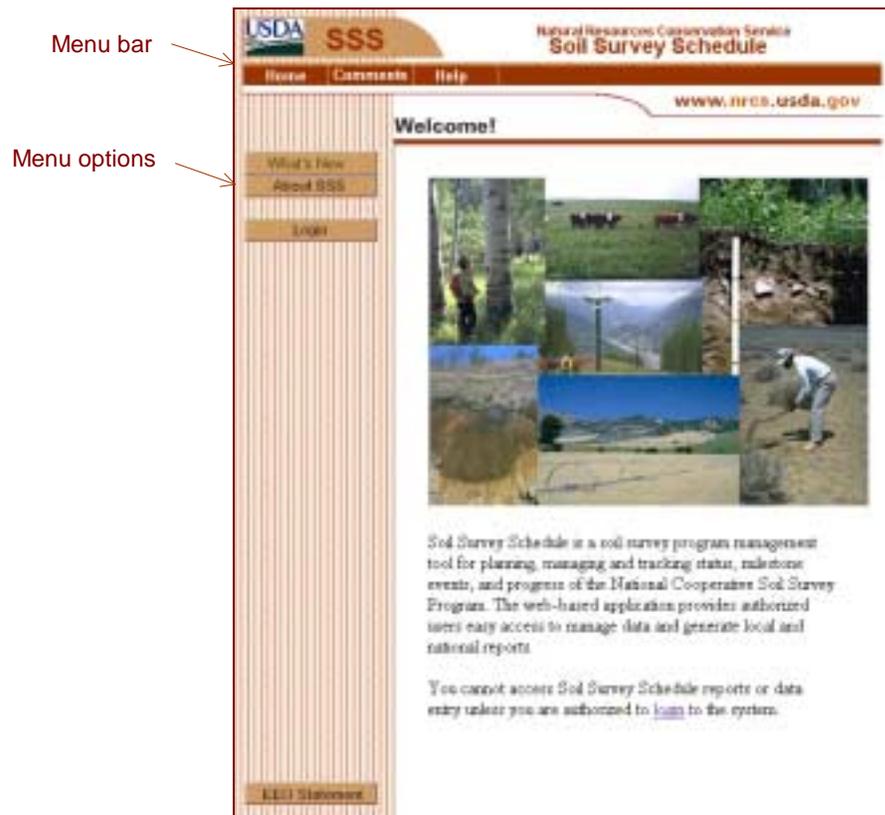
Type application address and press return.



Chapter 3 Using SSS menus

The home page

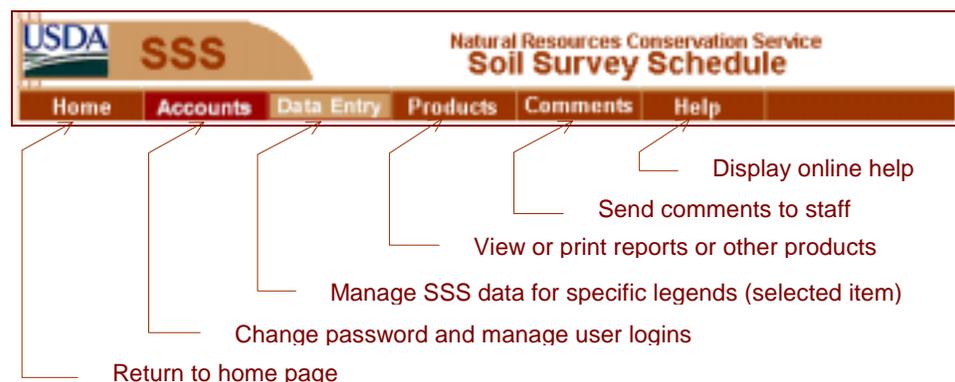
The SSS home page provides access to the web-based application.



The top menu bar

The top menu bar lists the categories of options in the application. The home page lists only those options available without a Soil Schedule login. The full menu bar is shown below (options on your menu bar depend on your access level and type).

When a menu item is selected, it is highlighted (see data entry in figure below).



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Position your cursor on the menu bar item that you want to view. Click your left mouse button. The menu item will appear highlighted and the options for the selected item will be displayed in the side menu.

The side menu options

The left side of the screen displays the options for the selected menu item. The figure below shows the Accounts side menu for a user with full options.



The *Change Password*, *Add User*, and *Edit User* options are displayed in the left side menu options list when the Accounts menu is selected. Users with administrative privileges see all three items. Most users see only the *Change Password* option.

The common options, *Logout* and *EEO Statement*, are displayed throughout the program. You should always log out before closing your browser. Logging out terminates your session and all variables associated with it.

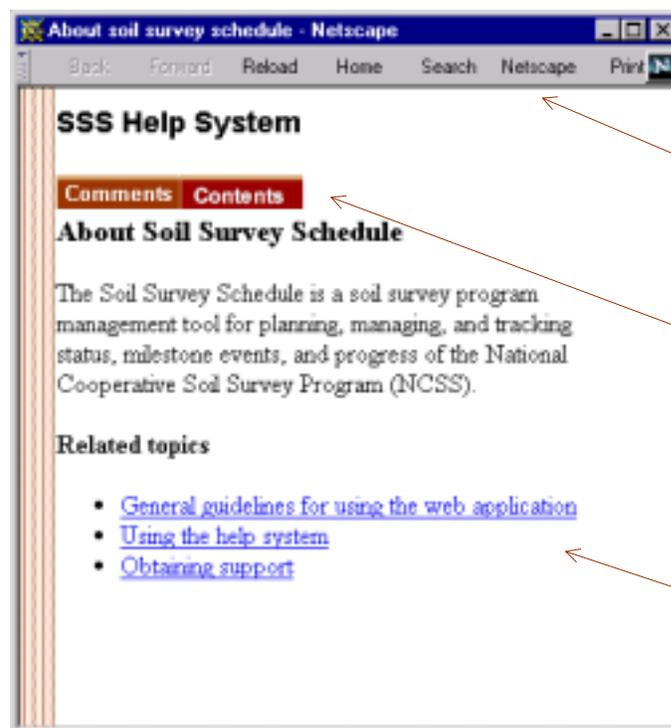
The *EEO Statement* states the USDA EEO policy.

Items on the side menu are selected in the same manner as items in the top menu bar are. Position your cursor on the item you want to select, then click the left mouse button. (*Edit User* is selected in the options list above. The text of the *Edit User* screen is not shown.)

Chapter 4 Navigating and printing

Navigating the help system

The help system is displayed in a secondary browser window when you click Help on the top menu bar. Each page of the application is associated with a relevant page in the help system. Once you open the help system, you can use the Contents or Related topics to move throughout the system.



Help topics open in a separate browser window.

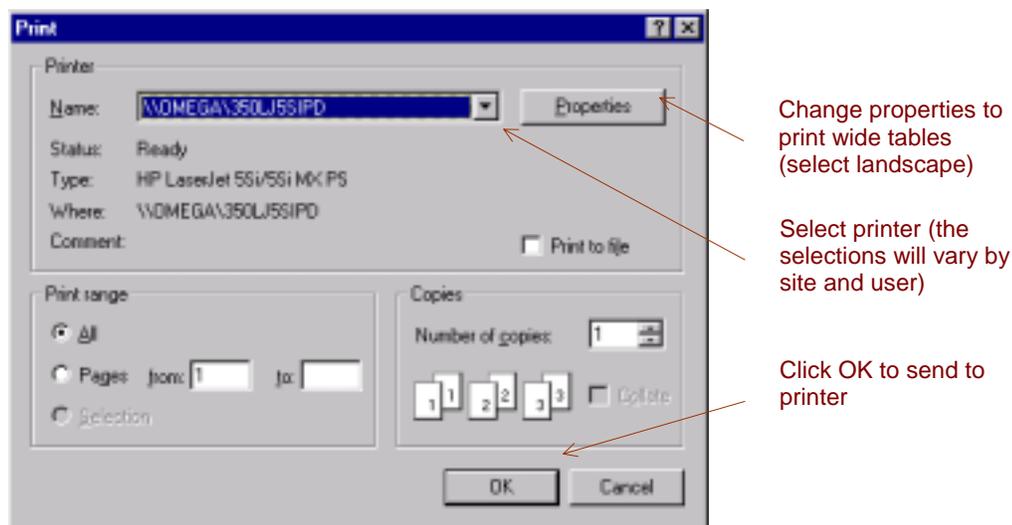
Use browser toolbar options to move backward and forward among viewed help topics and to print topics.

Click Contents to display the Table of Contents for the Help system.

Click on highlighted text to display the related topic.

Printing help topics or application pages

The browser toolbar (in both the main window and the secondary window) offers the option of printing. When you click Print, the Print dialog box showing your currently selected printer will be displayed. In most cases, you will be able to select your printer and click OK. If you are printing a wide table, change your printer properties before printing. (A wide report may require adjustments to selected fonts as well as print format.)



To adjust fonts using Netscape Navigator:

1. Click **Edit**, then **Preferences**.
2. Click **Appearance**, then **Fonts**.
3. Change the **Size** for the proportional and fixed width fonts to 8 points.
Note: You may want to try a variety of font sizes and check the appearance of the table of page in your browser before printing.
4. Select **Use my default fonts, overriding document-specified fonts**.
5. Click **OK**.

To adjust fonts using using Microsoft Internet Explorer:

1. Click **View**, then **Fonts**, then select **Smallest**.
Note: You may want to try a variety of font sizes and check the appearance of the table of page in your browser before printing.

To change printer orientation for wide tables (Netscape or IE):

1. Click the **Print** icon or click **File** then **Print**.
2. Use the down arrow beside the Name field to select your printer.
3. Click the **Properties** button to view the printer dialog boxes.
4. On the **Page Setup** tab, select **Landscape**.
5. Click **OK** to close the dialog, then click **OK** to print.

Chapter 5 Changing your password

You will be assigned a user name identification and password. When you first start using Soil Survey Schedule, you should change your password.

1. Click **Accounts** on the main toolbar.
2. Select **Change Password** from the leftside menu.
3. Enter your current password.
4. Enter your new password.

Note: Passwords should be at least six characters long and contain a combination of letters and numbers. The following characters may not be used in your password: a Space.

5. Re-enter your new password.
6. Save your new password.

Note: An error message will be displayed if the current password is not entered correctly or if both entries of the new password do not match.

Chapter 6 Updating schedule data

Different user groups have different edit and update capabilities. This section describes the basic editing process. For a description of information displayed or to be entered in a specific field, refer to the glossary.

Selecting areas to edit

Arrows move available areas on and off the selected areas list

Click edit after making selections

You can enter schedule data for one or more soil survey areas. The survey areas available for editing are displayed in the leftside selection box, labeled 'Available Areas.' Each entry in this box includes the Soil Survey Area Symbol, the first eight characters of the Area Name, Status, and Correlation date.

The areas you have selected for editing during this session are displayed in the rightside selection box, labeled "Selected Areas." At least one area must be selected before you click the Edit button.

The selection list is created based on data stored in the NASIS central database. The areas available depend on the business unit the user belongs to. Users at NHQ or NCGC-Image Acquisition can edit all areas. Users at digitizing units can only edit those legends identified as part of the SSURGO Initiative funding that are assigned to their digitizing unit and that have not been certified. SSURGO Certification is determined by population of the SSURGO Certification data element in the legend table.

The NCGC-SSURGO business unit is responsible for editing the SSURGO Archived data element. Users belonging to this business unit will be able to access those legends that have been identified as part of the SSURGO Initiative funding.

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If a survey is locked by another user (web or NASIS) that information is displayed before the edit screen is displayed. If all surveys are locked by another user, then the edit page is not displayed.

To select multiple areas and then move them to the selected areas list:

1. Click **Data Entry** on the main toolbar.
2. The leftside selection box, labeled **Available Areas**, contains a list of soil survey areas. Select each area to edit by clicking the area name while you hold the control key down.
Note: Use the vertical arrows on the selection box to move up and down the list.
3. When all selections have been made, use the > button to move all highlighted areas to the Selected Areas list (rightside list).
Note: At least one area must be selected.
4. Click the **Edit** button to move to the edit screen.

To select areas one at a time to move them to the selected area list:

1. Click **Data Entry** on the main toolbar.
2. Highlight the area you want to select in the **Available Areas** scroll box (leftside list).
3. Use the > button to move the area to the Selected Areas scroll box (rightside list).
4. Repeat steps 2 and 3 until all areas desired have been selected.
5. Click the **Edit** button to move to the edit screen.

To move all areas to the selected areas list:

We do not recommend this method for NHQ or NCGC users or others who have large Available Areas lists. This method should only be used to transfer short lists to the selected areas list. Users with numerous areas on their lists should select only those they want to edit.

1. Click **Data Entry** on the main toolbar.
2. Use the >> button to move all areas to the Selected Areas list (rightside list).
3. Click the **Edit** button to move to the edit screen.

To remove an area from the selected areas list:

1. Highlight the area in the rightside selection box.
2. Use the < button to remove the area.

To remove all areas from the selected areas list:

1. Use the << button to remove all areas from the selected areas list.

Editing area information

Save edits

Cancel edits

Reset values

Type data

Select choice from drop-down list

Log out , if finished (does not save edits)

Users with edit privileges to Soil Survey Schedule may modify schedule data. It contains basic information for schedule updates. Related information is entered directly in the National Soils Information System (NASIS) at the NASIS site owning the data.

1. Select a soil survey area or areas.
2. Modify editable fields for each area.

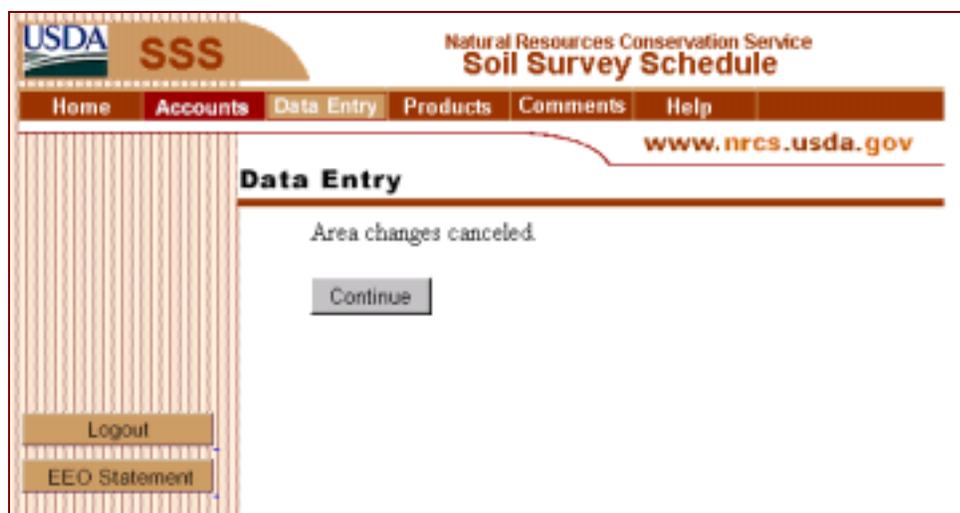
Note: The display for each area selected contains non-editable informational data as well as editable data. The informational data are the same for all users and all business units. The editable data differ depending on the user's business unit.

NHQ Users
<ul style="list-style-type: none"> • Enter the month and year in which digital ortho quads are actually ordered • Enter the four-digit fiscal year in which the compilation job is funded • Enter the four-digit fiscal year in which the digitizing job is funded • Identify the NRCS or non-NRCS organizational unit responsible for the digitizing of

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a particular soil survey
<ul style="list-style-type: none">• Indicate whether or not this particular soil survey is part of the SSURGO digitizing initiative
NCGC Image Acquisition users
<ul style="list-style-type: none">• Enter the date the field imagery is ordered• Enter the month and year in which the digital ortho quads are ordered• Enter the date the compilation materials are ordered
Digitizing Unit users
<ul style="list-style-type: none">• Enter the date the digitizing unit actually started• Enter the completion percentage• Enter the date the digitizing unit completed• Enter the SSURGO certification data
NCGC SSURGO users
<ul style="list-style-type: none">• Enter the SSURGO archived date

3. Save the schedule data.

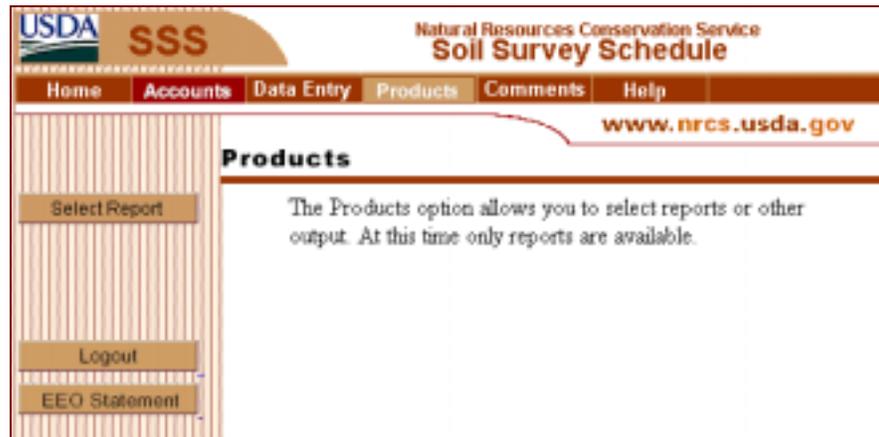


4. Click **Continue** to return to Area Selection screen or click **Logout** to close application.

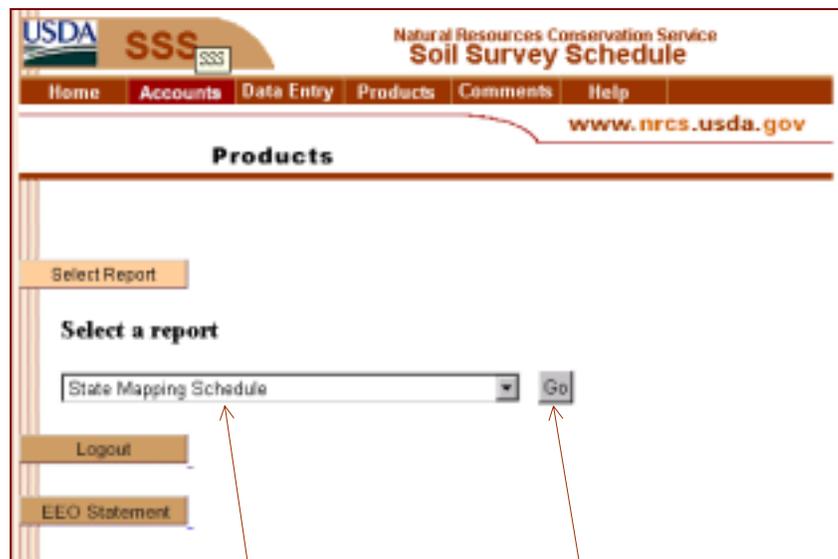
Chapter 7 Generating SSS reports

A number of reports are available. All reports are generated from the central NASIS database.

1. Click **Products** on the main toolbar.



2. Click **Select Reports** on the leftside menu.



Select report
from drop-
down list

Click Go after
selecting
report

3. Select the desired report from the pull-down menu.
4. Enter parameters if the report requires them.

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USDA SSS Natural Resources Conservation Service
Soil Survey Schedule

Home Accounts Data Entry Products Comments Help
www.nrcs.usda.gov

Products

Select Report

Parameters for Report: State Mapping Schedule

State AK

Survey Area Status (multiple choice)
nonproject
out-of-date
project
published
update

Submit

Logout

Submit parameters to generate report

Select parameters from choice lists or type information, if no choice list is available. Choice lists allow you to select a single item, unless otherwise noted as a multiple choice field.

- Note:** Report descriptions identify the parameters (field information) you must supply to request each report. (Check the glossary.)
- Submit report.
 - The report is displayed in the browser window. Use the Back button to return to the report parameters screen.
- Note:** You can select another report by clicking the Select Reports button and repeating steps 1-5.

Reports currently available

Report descriptions include a summary of what the report contains, the information you will be prompted to supply, and a list of the NASIS tables used in the report. Reports are formatted with HTML tags for display with a web browser.

- State Mapping Schedule
- State Completion and Digitizing Schedule
- Individual Area Fiscal Year Progress
- State Cumulative and Fiscal Year Progress
- State FY Progress by Reporting Category
- State Cumulative Progress
- State Goals
- Imagery Forecast Data
- National Fiscal Year Progress
- National FY Progress by Reporting Category
- National Cumulative Progress
- National Cumulative Progress by Acreage Category
- National Goals
- National Imagery Forecast Data
- Digitizing Unit Data Entry Listing
- NCGC Imagery Data Entry Listing
- SSURGO Initiative Data Entry Listing
- NCGC SSURGO Data Entry Listing

State Mapping Schedule

Prints soil survey schedule data for all legends in a state. Report includes the MOU date, agency, estimated completion, cumulative acres mapped, dates of initial and final field review, technical edit, technical review, and correlation data.

Prompts for the state abbreviation and fiscal year. The report prints data from all Non-MLRA survey areas whose symbol begins with the state abbreviation.

State Completion and Digitizing Schedule

Prints compilation and digitizing schedule data for all legends in a state. Report includes the MOU agency, compilation funding year, and the following compilation milestone dates: materials needed, materials ordered, materials received, compilation started, completed, certified, percent completion, and date soil business completed. For digitizing it includes the funding year, the digitizing unit, the dates

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started and completed, and the percent completion. Prompts for the state abbreviation and fiscal year. The report prints data from all Non-MLRA survey areas whose symbol begins with the state abbreviation.

Individual Area Fiscal Year Progress

Progress report for a single legend showing goals and acres mapped for the selected fiscal year, and cumulative acres mapped. Prompts for the survey area symbol, legend status, and fiscal year. Tables used in report: Area, legend, legend mapping, legend land category breakdown, and legend mapping progress.

State Cumulative and Fiscal Year Progress

Progress report for a single legend showing goals and acres for the selected fiscal year, and cumulative acres mapped. Prompts for survey area symbol, legend status, and fiscal year. Tables used in report: Area, legend, legend mapping goal, legend land category breakdown, and legend mapping progress.

State FY Progress by Reporting Category

Progress report for a state showing each survey area and the acres mapped for the selected fiscal year, by the reporting categories initial and updated mapping, and NRCS and cooperative mapping. Prompts for the state abbreviation and fiscal year. The report prints data from all Non-MLRA survey areas whose symbol begins with the state abbreviation. Tables used in report: Area type, legend, legend land category breakdown, legend mapping progress.

State Cumulative Progress

Progress report for a state showing total acres and cumulative acres mapped for each survey area, by land category breakdown. Prompts for the state abbreviation and prints all Non-MLRA survey areas whose symbol begins with the state abbreviation. Tables used in report: Area type, legend, legend land category breakdown, legend mapping progress.

State Goals

Lists mapping goals for each survey area for a fiscal year, by the reporting categories initial and updated mapping, and NRCS and Cooperator mapping. Prompts for the state abbreviation and fiscal year. The report prints all Non-MLRA survey areas whose symbol begins with the state abbreviation. Tables used in report: Area, area type, legend, and legend mapping progress.

Imagery Forecast Data

Lists the dates that digital orthoquads and field imagery are needed for each survey area in a state. Prompts for the state abbreviation. The report uses data from all Non-MLRA survey areas whose symbol begins with the state code. Tables used in report: Area, legend.

National Fiscal Year Progress

National progress report showing the total acres mapped for the selected fiscal year and cumulative acres mapped for all years up to the selected fiscal year. Prompts for

the fiscal year. The report accumulates data from all survey areas in the nation. Tables used in report: Legend, legend land category breakdown, legend mapping progress.

National FY Progress by Reporting Category

Lists the complete progress for the fiscal year by state, showing the acres mapped by the reporting categories initial and updated mapping, and NRCS and cooperator mapping. Prompts for the fiscal year. Tables used in report: Legend, legend land category breakdown, legend mapping progress.

National Cumulative Progress

Lists the complete cumulative mapping progress for the fiscal year by state, showing the total state acres and initial and updated mapping. Report collects data from all Non-MLRA survey areas. Prompts for the fiscal year. Tables used in report: Area, legend, legend land category breakdown, legend mapping progress.

National Cumulative Progress by Acreage Category

Lists the complete cumulative mapping progress by state showing total acres and cumulative acres mapped by land category breakdown. Prompts for the fiscal year. Report collects data from all Non-MLRA survey areas. Tables used in report: Area, legend, legend land category breakdown, legend mapping progress.

National Goals

Lists mapping goals for each state for a fiscal year, by the reporting categories Initial and Updated mapping, and NRCS and cooperator mapping. Prompts for the fiscal year. The report collects data from all Non-MLRA survey areas. Tables used in report: Area type, area, legend, legend mapping goal.

National Imagery Forecast Data

Lists the dates that digital orthoquads and field imagery are needed for each survey area in the nation that has a date recorded for DOQs or field imagery needed. Tables used in report: Area, legend.

Digitizing Unit Data Entry Listing

Lists the data fields that are editable by the Digitizing Units when using the scheduler web application. Tables used in report: Area, legend.

NCGC Imagery Data Entry Listing

Lists the data fields that are editable by NCGC Imagery users when using the scheduler web application. Tables used in report: Area, legend.

SSURGO Initiative Data Entry Listing

Lists the data fields that are editable by the SSURGO Initiative users when using the scheduler web application. Tables used in report: Area, legend.

NCGC SSURGO Data Entry Listing

Lists the data fields that are editable by the NCGC SSURGO users when using the scheduler web application. Tables used in report: Area, legend.

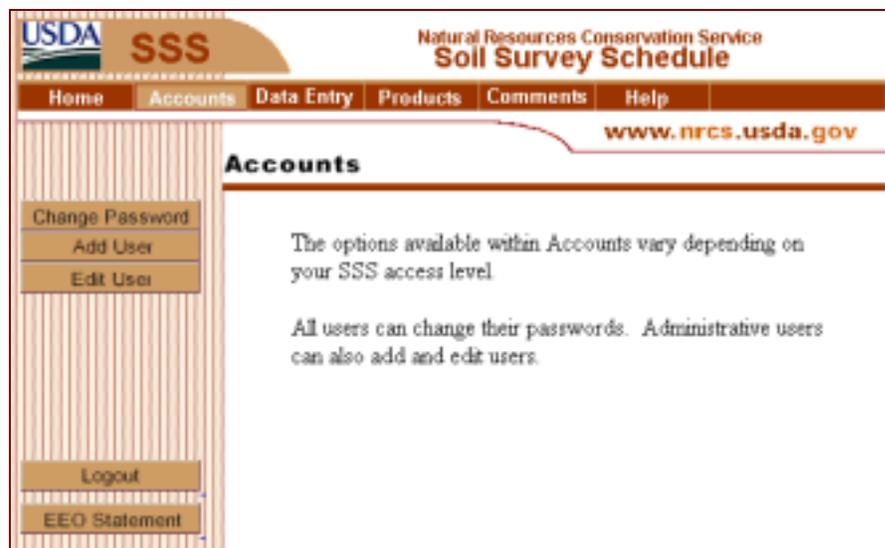
Chapter 8 Managing user accounts

Options on the Accounts menu vary depending on your access privileges. The Change Password option allows you to change your user password. The Add User option allows administrators to open new user accounts. The Edit User option allows them to modify or delete existing user accounts.

Adding user accounts

Users with administrative privileges can add new users to the Soil Survey Schedule.

1. Click **Accounts** on the main toolbar.



2. Click **Add User** on the leftside menu.

Soil Survey Schedule Getting Started

USDA SSS Natural Resources Conservation Service Soil Survey Schedule
www.nrcs.usda.gov

Home Accounts Data Entry Products Comments Help

Accounts

Change Password
Add User
Edit User

User Name:

User ID:

User Password:

Retype User Password:

Description:

Email Address:

Phone:

User Privileges: Guest User Admin

Business Unit:
 RHQ
 NDCC - Image Acquisition
 NDCC - SSURC
 DU - NDCC
 DU - Kansas
 DU - Michigan
 DU - Missouri
 DU - Montana
 DU - Texas
 DU - Virginia
 DU - Wisconsin

Save Cancel Reset

Logout
EEO Statement

3. Enter User ID, password, and identification information for the user.
4. Save the new user information.

If the User ID is created:

The user must be notified by e-mail when their account is available.

If the User ID already exists:

The system will not create two user accounts for the same User ID. An error message will display instructing you to use the Back button and enter a different ID.

Other options:

Cancel - Displays status screen indicating operation was cancelled. Click **Continue**.

Reset - Resets add user screen to initial values.

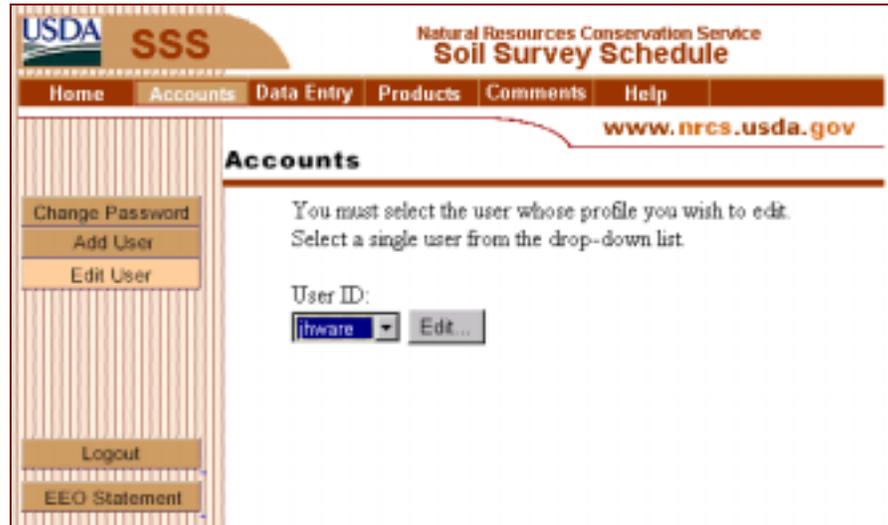
Modify user accounts

Users with administrative privilege can edit or delete user accounts from the Soil Survey Schedule.

To edit user accounts:

1. Click **Accounts** on the main toolbar.

2. Click **Edit User** on the leftside menu.



3. Select the **User ID** from the pull-down list.
4. Click **Edit**.
Note: The second page of the Edit User option will be displayed.
5. Modify the user information.
6. Click **Save** to update changes.
7. Click **Continue**.

To delete user accounts:

1. Click **Accounts** on the main toolbar.
2. Click **Edit User** on the leftside menu.
3. Select the **User ID** from the pull-down list.
4. Click **Edit**.
Note: The second page of the **Edit User** option will be displayed.
5. Click **Delete User**.
6. Review the user information to verify that you have selected the correct user record to delete.
7. Mark **OK** following the "Are you sure you want to delete this user?" question.

Other options

Cancel - exits without saving. It will first display a status screen, click **Continue**.

Reset - restores screen values to the last saved information.

After performing the selected action, the program returns you to the Accounts screen.

Glossary

The following are glossary terms for Soil Survey Schedule. The business group primarily responsible for managing the element is identified in the heading for each glossary item

Actual Delivery (MO/State)

The date on which a soil survey area product is actually delivered, expressed as month, day, year.

Availability Status (MO/State)

Indicates whether or not a particular soil survey area product is still available or in print.

Compilation Certification (State)

The date on which the compilation job of a particular soil survey area was actually certified, expressed as month, day, year.

Compilation Completed (State)

The date on which the compilation job of a particular soil survey is actually completed, expressed as month, day, year.

Compilation Funding Year (NHQ)

The fiscal year in which the compilation job for a particular soil survey is funded, expressed as year only (i.e. 1998). The compilation funding year is populated only for compilation being funded as part of the SSURGO initiative.

Compilation Materials Needed (MO/State)

The date by which the hard copy compilation materials are needed, expressed as month, year.

Compilation Materials Ordered (NCGC)

The date when the hard copy compilation materials for a particular soil survey is actually ordered, expressed as month, year.

Compilation Materials Received (MO/State)

The date when the hard copy compilation materials are actually received, expressed as month, year.

Compilation Percent (State)

The cumulative percentage of the compilation job for a particular soil survey that is complete, as of the reporting date.

Soil Survey Schedule Getting Started

Compilation Started (State)

The date on which the compilation job for a particular soil survey is actually started, expressed as month, day, year.

Correlation Date (MO)

Enter the date of final correlation of the soil survey area, expressed as month, year.

Digital Ortho Quads Needed (MO/State)

The date by which digital ortho quads for a particular soil survey are needed, expressed as month, year.

Digital Ortho Quads Ordered (NCGC/NHQ)

The date when the digital ortho quads for a particular soil survey are actually ordered, expressed as month, year.

Digital Ortho Quads Received (MO/State)

The date when the digital ortho quads for a particular soil survey are actually received, expressed as month, year.

Digitizing Completed (DU)

The date on which the digitizing of a particular soil survey is actually completed, expressed as month, day, year.

Digitizing Funding Year (NHQ)

The fiscal year in which the digitizing job for a particular soil survey is funded, expressed as year only (i.e. 1998). The digitizing funding year is populated only for digitizing being funded as part of the SSURGO initiative.

Digitizing Percent (DU)

The percentage of the digitizing job for a particular soil survey that is completed.

Digitizing Started (DU)

The date on which digitizing of a particular soil survey is started, expressed as month, day, year.

Digitizing Unit (MO/State)

The particular NRCS or non-NRCS organizational unit responsible for the digitizing of a particular soil survey.

English Edit Received (MO)

The date on which the technically edited and reviewed manuscript was received at the MRLA office for English edit, expressed as month, year.

English Edit Scheduled (MO)

The project planned date on which the English edit is scheduled to be completed, expressed as month, year.

English Edit Completed (MO)

The date on which the English edit was actually completed, expressed as month, day, year.

Field Imagery Needed (MO/State)

The date by which imagery used in field mapping is needed for a particular soil survey, expressed as month, year.

Field Imagery Ordered (MO/State)

The date when the imagery used in field mapping for a particular soil survey is actually ordered, expressed as month, year.

Field Imagery Received (MO/State)

The date when the imagery used in field mapping for a particular soil survey are actually received, expressed as month, year.

Final Field Review Complete (MO)

Enter the date on which the final field review was actually completed, expressed as month, day, year.

Initial Field Review Complete (MO)

Enter the date on which the initial field review was actually completed, expressed as month, day, year.

Land category (MO/State)

The *legend land category breakdown* table records the land categories and their acres that occur within the soil survey area. The seven (7) land categories are used:

Native American Land

Other non-federal land

Bureau of Land Management

U.S. Forest Service

National Park Service

Other federal land

Census water

Program importance: The total acres of all land categories recorded for the legend must equal the area acres for the survey in the area table. Acres may be rounded to the nearest hundred.

Map Finish Completed (MO/State)

The date on which the map finishing job of a particular soil survey is actually completed, expressed as month, day, year.

Map Finish Method (MO/State)

Enter the method to be used for the map finishing job of a particular soil survey, Manual or Digital.

Map Finish Progress (MO/State)

The cumulative percentage of the map finishing job for a particular soil survey that is complete, as of the reporting date.

Map Finish Started (MO/State)

The date on which the map finishing job for a particular soil survey is actually started, expressed as month, day, year.

Map Finish to NCG (MO/State)

The date on which the map finishing job of a particular soil survey is actually sent to NCGC, expressed as month, day, year.

MOU Agency Responsible (MO/State)

The lead agency designated as responsible for a particular soil survey. The lead agency is identified in the memorandum of understanding for the soil survey area. Enter from choice list.

MOU Projected Completion (MO/State)

The project date on which mapping in the soil survey area is expected to be completed as specified in the memorandum of understanding. Expressed as month and year date format.

MOU Signed (MO/State)

The date on which the memorandum of understanding was actually signed, expressed as month, day, year.

Program importance: While policy requires a signed memorandum of understanding to do soil survey within a soil survey area, the MOU also provides management with information that indicates local grass root support for the need of the current soil survey. This local grass root support helps justify congressional funding for the soil survey program.

Product Description (MO/State)

Enter a short, description of a particular soil survey area product. A product might be either an interim product of one of a number of potential end products. For example for product type interim report there may be one for the local city, a district watershed project, or other interim user needed product.

Product Scheduled Delivery (MO/State)

The date on which a soil survey area product is scheduled to be delivered, expressed as month, day, year.

Product Text Formatted (MO/State)

The date on which the product text is typeset and ready to be proofread, expressed as month, day, year. This applies not only to the creation of hardcopy production but also in the formatting for Web or CD-ROM production.

Product Text Proofed (MO/State)

The date on which the typeset and proofread product text is sent for final revisions, expressed as month, day, year.

Product Text Completed (MO/State)

The date on which the final revisions have been made to the product text and the product text in its final form prior to being sent for publication, expressed as month, day, year.

Product Text Submitted (MO/State)

The date on which the final product text is actually submitted for publication, expressed as month, day, year

Product Type (MO/State)

Enter the type of product being developed. Product type may include interim report, soil survey report on CD-ROM, Web publication, or traditional bound manuscript.

Project Scale (MO/State)

The map scale in which the final map products will be published, expressed as the denominator of the scale, i.e. 24000 = 1:24000.

Soil Business Completed (MO/State)

The data on which the miscellaneous soil business functions (attribute review/update, correlation amendments, metadata creation) associated with SSURGO development for a soil survey are actually completed, expressed as month, day, year.

SSURGO Initiative (NHQ)

This element indicates whether or not a soil survey area is part of the SSURGO digitizing initiative.

SSURGO Certification (DU)

The date on which the SSURGO product for a particular soil survey is certified, expressed as month, day, year.

SSURGO Archived (NCGC)

The date on which the SSURGO product for a particular soil survey is actually archived, expressed as month, day, year.

Survey Status (MO/State)

Five survey status codes are used to describe the condition of the soil survey. In the legend table for the element survey status select from choice list one of the five status codes.

Program importance: The survey status provides management with an accurate view of the current condition of soil survey in the United States. This information is used in justifying updating surveys that no longer meet user needs and the continuing efforts to complete the once over soil survey of the United States.

Published

Modern published soil survey that meets the current needs of users.

Out of Date

Soil survey does not meet the current needs of users.

Update

Soil survey in process of being updated.

Project

Soil survey with a signed Memorandum of Understanding and is ongoing.

Non Project

Soil survey that has no publication and is not in project status.

Technical Edit Scheduled (MO/State)

The planned date for the field or state completing the 100 percent technical edit, expressed as month, year.

Technical Edit completed (MO/State)

The date that 100 percent technical edit is complete, expressed as month, day, year.

Technical Review Scheduled (MO)

The planned date for the MLRA office to complete the 10 percent technical review, expressed as month, year.

Technical Review Completed (MO)

The date that the 10 percent technical review was actually completed, expressed as month, day, year. The manuscript is returned to field or state for updating comments of the 10 percent technical review.